

Product Compliance Checklist

From our market research, speaking to our customers and many in the market, here is a checklist we put together for product compliance teams to follow through to drive an efficient compliance program,



Identify business objectives for each of your markets.



Identify the relevant regulations, standards, and internal policies for each product in each market.



Interpret the relevant regulations and standards to understand how they impact your products.

Compliance & Risks



Determine the necessary evidence to prove compliance for each product in each market.



Determine the necessary resources for meeting compliance with relevant regulations and standards.



Recommend how to comply with relevant internal policies, regulations, and standards.



Gain agreement with decision-makers on the regulations and standards you will commit to.



Gain agreement from stakeholders on how each product will change to meet compliance requirements.



Communicate the relevant compliance requirements to the right department members who need to implement the requirements.



Ensure that the product's design covers relevant compliance requirements throughout the product lifecycle (from transportation to end of life).



Ensure that compliance is maintained during manufacturing.



Compile evidence of compliance for quick reporting.



Provide evidence of compliance to internal stakeholders.



Provide evidence of compliance to external stakeholders in each market.



Remediate product compliance issues.

